



Marina Coast Water District

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Regular Board Meeting/Groundwater Sustainability Agency Board Meeting
February 18, 2025

Minutes

1. Call to Order:

President Morton called the meeting to order at 6:02 p.m. on February 18, 2025 at 920 2nd Avenue, Suite A, Marina, California; and, via Zoom teleconference.

2. Roll Call:

Board Members Present:

Gail Morton – President
Jan Shriner – Vice President
Brad Imamura – via teleconference
Thomas P. Moore
Stacey Smith

Board Members Absent:

None.

Staff Members Present:

Remleh Scherzinger, General Manager
Roger Masuda, District Counsel
Derek Cray, Operations and Maintenance Manager
Mary Lagasca, Director of Administrative Services
Garrett Haertel, District Engineer
Patrick Breen, Water Resources Manager
Teo Espero, Information Technology Administrator
Paula Riso, Executive Assistant/Clerk to the Board

Audience Members:

Andy Sterbenz, Schaaf & Wheeler Consulting Civil Engineers
Tobias Osborne, MCWD
Charly Liscomb, MCWD
Andreas Baer, City of Seaside
Raquel Watjen, Anthem Blue Cross

3. Pledge of Allegiance:

Raquel Watjen, Anthem Blue Cross, led everyone present in the pledge of allegiance.

4. Oral Communications:

No comments were made.

5. Workshop:

A. Two Hour Sexual Harassment Training Provided by Anthem EAP:

Ms. Watjen introduced herself and provided a two-hour Sexual Harassment training for everyone attending the meeting. The Board members and attendees participated in case study discussions. A break was taken from 6:57 p.m. to 7:07 p.m.

6. Consent Calendar:

President Morton noted that Agenda Item 6-G has been pulled from the Consent Calendar and will become Agenda Item 7-B. Vice President Shriner requested to pull Agenda Item 6-D from the Consent Calendar.

Director Moore made a motion to approve the Consent Calendar consisting of items: A) Receive and File the Check Register for the Month of January 2025; B) Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of January 22, 2025; C) Approve the Draft Minutes of the Special Joint Board/GSA Meeting of February 8, 2025; E) Adopt Resolution No. 2025-07 to Authorize the District's Application, and Approving Negotiation and Execution of a Cooperative Agreement with the United States Department of the Interior Bureau of Reclamation for a WaterSMART FY 2025-2026 Applied Science Grant; F) Receive the District FY 2025-2026 Draft Budget Schedule and Set Date for the FY 2025-2026 Budget Workshop; and, H) Adopt Resolution No. 2025-09 to Approve the Application for a FY 2024 State and Local Cybersecurity Grant Program. Director Imamura seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

D. Receive the 4th Quarter MCWD Water Compensation and Sewer Flow Report:

Mr. Patrick Breen, Water Resources Manager, commented that the Ord Community has grown by over 13% in the last 5 years. Vice President Shriner asked if the growth/connections were tied to water usage/sewer flows. Discussion followed.

President Morton noted the 4th Quarter MCWD Water Compensation and Sewer Flow Report was received by the Board.

7. Action Items:

- A. Adopt Resolution No. 2025-10 to Award a Construction Contract to Maggiora Brothers Drilling Inc. for General Construction Services for the Construction of the Monitoring Wells Construction Project:

Mr. Breen introduced this item and explained how the monitoring wells would help provide information in areas that had data gaps. He noted that there were 7 bids received for this project, although the low bidder, Maggiora Brothers failed to include a non-discrimination certification document with their bid. Mr. Breen stated that this was discussed with legal counsel, and according to Section 19.2 of the bid packet, the District retains the right to waive minor informalities within the bid that do not change the cost of the project.

Director Moore made a motion to adopt Resolution No. 2025-10, Award a Construction Contract to Maggiora Brothers Drilling Inc. for General Construction Services for the Construction of the Monitoring Wells Construction Project, with the amendment to “after waiving a minor informality by the District” to the first WHEREAS on the second page. President Morton seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

- B. Adopt Resolution No. 2025-08 to Approve a New Customer Service Administrator Job Description and Salary Range for the Administration Department and Eliminate the Current Customer Service/Billing Supervisor Position:

Ms. Mary Lagasca, Director of Administrative Services, introduced this item and explained some changes made to the position to include more responsibilities and moving it to an exempt position. She noted that there were two minor edits to the job description, one clarifying the title on page 1 to Director of Administrative Services; and, on page 3, adding bi-lingual preferred to the skills. 6

Director Moore made a motion to adopt Resolution No. 2025-08, to Approve a New Customer Service Administrator Job Description and Salary Range for the Administration Department and Eliminate the Current Customer Service/Billing Supervisor Position, as amended. Vice President Shriner seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

8. Informational Items:

- A. General Manager’s Report:

Agenda Item 13-A (continued):

Mr. Scherzinger reported the following:

1. there are a number of individuals moving through the community claiming to be water quality experts, entering people's homes trying to sell water infiltration systems. We are sending out notices to customers via social media and email that the water is safe and they probably shouldn't let these people into their homes;
2. our area has received 99% of rainfall for this time period, and in April, staff will bring our water year designation;
3. A1/A2 tanks are in start-up testing and anticipated for a big party in April;
4. a doorway has been cut to allow entrance to the B Side of the building. The District is on track to move into the new space soon;
5. bond savings were very positive, and the District received an 11% refund rate;
6. National Groundwater Awareness week is March 9-15 and the PR firm will be sending out information regarding that;
7. the District is hosting a workshop on the Reservation Road Desalination Plant rehabilitation on March 11th;
8. now that the cyber security grant is moving forward, training will be provided to all staff and the Board.

B. Committee and Board Liaison Reports:

1. Executive Committee:

Vice President Shriner and President Morton gave a brief update.

2. Budget and Engineering:

Vice President Shriner gave a brief update.

3. Community Outreach Committee:

Director Smith and Mr. Scherzinger gave a brief update.

4. M1W Board Member Liaison:

Director Moore gave a brief update on the M1W Board meeting.

9. Board Member Requests for Future Agenda Items:

Vice President Shriner asked for closed session items.

10. Director's Comments:

Director Smith, Director Imamura, Director Moore, Vice President Shriner, and President Morton made comments.

11. Adjournment:

The meeting was adjourned at 9:25 p.m.

APPROVED:



Gail Morton, President

ATTEST:



Paula Riso, Deputy Secretary